



RULE 3313  
NON-SUFFICIENT FUNDS CHECKS (NSF)

The Executive Director of Business Services will be responsible to the Superintendent for handling all "non-sufficient funds" (NSF) checks and recording such in the financial records of the District.

The Accounting Manager will promptly investigate uncollectible checks with the issuer.

The maker of uncollectible checks may be required to pay in cash or certified check in future payments to the District.